

SNWIB Summer Youth

CLARK COUNTY SCHOOL DISTRICT
COOPERATIVE VOCATIONAL EDUCATION

Employer Work Experience Reports

Student/Trainee _____ Company _____

High School _____ Address _____

Date _____ Cross Street _____

Supervisor _____ Department _____ Phone Number _____

Please check the appropriate places that best describe the general quality of the student/trainee's work and personal traits.

ATTITUDE AND INTEREST

Enthusiastic
 Interested
 Satisfactory
 Somewhat indifferent
 Not interested

ATTENDANCE

Always present
 Occasionally absent
 Frequently absent

 Acceptable
 Unacceptable

QUANTITY OF WORK

Usually high output
 More than expected
 Satisfactory
 Less than expected
 Below minimum requirements

ADAPTABILITY

Good team worker
 Adjusts easily
 Cooperates satisfactorily
 Has difficulty with others
 Does not grasp ideas

PUNCTUALITY

Always present
 Occasionally late
 Frequently late

 Acceptable
 Unacceptable

DEPENDABILITY

Entirely dependable
 Above average dependability
 Satisfactory
 Sometimes neglectful forgetful
 Unreliable

ABILITY TO LEARN

Grasps ideas very quickly
 Above average
 Satisfactory
 Difficulty with Learning
 Does Not Grasp Ideas

APPEARANCE

(Appropriate for job)
 Excellent
 Good
 Fair
 Poor

INITIATIVE

Follows through
 Goes ahead reasonably well
 Satisfactory
 Hesitates to take initiative
 Must be pushed

QUALITY OF WORK

Excellent
 Above average
 Satisfactory
 Below average
 Very poor

Do not write in this space
Coordinator's use only

Grade

JUDGEMENT

Displays good common sense
 Usually does the right thing
 Satisfactory
 Sometimes uses poor judgement
 Consistently uses poor judgement

COMMENTS: Any strength or weakness shown by the student/trainee

This evaluation has been explained to me. I agree disagree

Signature of Student/Trainee

Signature of Supervisor/Employer