CLARK COUNTY SCHOOL DISTRICT

COOPERATIVE OCCUPATIONAL EDUCATION TRAINING AGREEMENT

STUDENT NAME	BIRTHDATE	SOC. SEC. #
ADDRESS		TELEPHONE
SCHOOL		TELEPHONE
EMPLOYER/SUPERVISOR/WORK STATION/TRAINING SITE		JOB TITLE
ADDRESS		
SUPERVISOR	DEPARTMENT	TELEPHONE
DATES OF TRAINING PERIOD FROM TO	WORK HOURS PER WEEK	PAY RATE
CAREER OBJECTIVE	RELATED OCCUPATIONAL TRAINING PROGRAM	
SKILLS TO BE LEARNED BY THE STUDENT ON THE JOB		

CRITERIA FOR APPROVAL

1. The worksite/training site training meets the related educational objectives provided by the school program.
2. The training is for the benefit of the student, and the student will not displace regular employees.
3. The employer/supervisor understands that the student worker may require special supervision and/or instruction.
4. The student is not necessarily entitled to a job at the conclusion of the training period.

RESPONSIBILITIES

The EMPLOYER/SUPERVISOR, recognizing that a training agreement is being followed and that close supervision of students is necessary, agrees:

1. To provide the student with work experience and guidance that meet the objectives of the training agreement.
2. To provide training for the student for at least the minimum listed number of scheduled hours for the entire training period.
3. To adhere to all Federal and State Child Labor laws, regulations, and other applicable regulations.
4. To assist in the student's job-performance evaluation.
5. To provide time for consultation with the teacher/coordinator concerning the student to especially discuss any difficulties the student is encountering.
6. To accept and assign jobs to the student and otherwise treat the student without regard to race, color, national origin, sex, or handicap.

The STUDENTS consider the training experience as contributing to their career objectives and agree:

1. To be in regular attendance both in school and on the job.
2. To conform to the rules and regulations of the employer/supervisor.
3. To demonstrate honesty, punctuality, courtesy, a cooperative attitude, proper grooming, appropriate dress, and a willingness to learn during the training period.
4. To consult with the teacher/coordinator concerning situations arising at the work station.

The PARENTS of the student, realizing the importance of the training program, agree:

1. To encourage their son or daughter to carry out the requirements of the training program.
2. To accept the responsibility for the safety and conduct of their son or daughter while traveling to and from school, the worksite, and home.
3. To provide the resources necessary to participate in the cooperative occupational education program.

The TEACHER/COORDINATOR, as the school representative who coordinates the training program between the employer/supervisor and students, agrees:

1. To ensure that work station/training site activities are relevant to related classroom instruction.
2. To ensure that the employer/supervisor is providing work-experience activities to meet the objectives of the training agreement.
3. To make periodic visits to the worksite/training site to observe the student, to consult with the employer or supervisor, and to assist with student training problems.
4. To evaluate the work performance of the student with the employer/supervisor.

STUDENT'S SIGNATURE	DATE	EMPLOYER'S/SUPERVISOR'S SIGNATURE	DATE
PARENT'S SIGNATURE	DATE	TEACHER-COORDINATOR'S SIGNATURE	DATE

DISTRIBUTION: White — School Administration Pink — Employer Canary — Student

(SEC)