

**Southern Nevada Workforce Investment Board
General Policy & Procedure
ALLOWABLE COSTS**

EFFECTIVE DATE: September 22, 2004

NUMBER: 2.13 (Corrected)

**Supersedes SNWIB General Policy and Procedures,
No. 2.13, dated July 11, 2003**

Date of Approval: September 22, 2004

BACKGROUND:

This policy is to ensure that the Southern Nevada Workforce Investment Board (SNWIB) and its subrecipients down to the lowest tier who are recipients of WIA funds are aware of and understand how allowable and/or unallowable costs are associated with the expenditures of these funds.

I. GENERAL PROVISIONS FOR COST DETERMINATION

The appropriate language in the following regulations shall apply to all WIA funds awarded to and by the SNWIB. The general cost restrictions as defined in these regulations must be adhered to in the determination of allowable/unallowable costs:

1. **Workforce Investment Act (Sec. 195(6) (General Program Requirements)**
2. Workforce Investment Act (20 CFR Part 652 et al)
3. **Workforce Investment Act (20 CFR 663.320) (Requirements for Coordination of WIA Training Funds and other Grant Assistance)**
4. Welfare-to-Work Grants (20 CFR Part 645)
5. OMB Circular A-87 Cost Principles for State, Local and Indian Governments
6. OMB Circular A-122 Cost Principles for Non-Profit Organizations
7. OMB Circular A-21 Cost Principles for Educational Institutions
8. Department of Employment, Training and Rehabilitation Policies
9. USDOL Technical Assistance Guides (TAGs)
10. Training Employment Information Notices (TEINs)
11. Workforce Investment Act Letters (WIALs)
12. SNWIB Policy 2.1 Cost Classification and Allocation
13. SNWIB Policy 2.2 Procurement
14. Federal Acquisition Regulations System (FAR)
15. **Public Service Employment, Except to Provide Disaster Relief Employment as Specifically Authorized in Section 173(d) of WIA 20 CFR 667.264**
16. **Relocation of a Business or Part of a Business that Results in the Loss of Employment at the Original Location (20 CFR 667.268)**
17. **Employment Generating and Similar Activities if not Related to Training for Eligible Individuals (20 CFR 667-262)**
18. **Sectarian Activities (20 CFR 667.266)**
19. **Foreign Travel (20 CFR 667.264)**
20. **Political Activities (WIA Section 195(6))**

- 21. Duplication of Facilities/Services Available in the Area (20 CFR 663.320)**
- 22. Wages of Incumbent Employees During Participation in Economic Development Activities (20 CFR 667.264)**
- 23. The Promotion or Deterrence of Union Organizing**

(The circulars are available through your local library or on the Internet at: www.whitehouse.gov/omb/circulars)

The attached chart is provided as a reference for specific costs. The narrative portion of the chart is intended to provide initial guidance; please refer to the citations for further information. Failure to mention a particular item of cost in the standards is not intended to imply that it is either allowable or unallowable; rather, the determination when an item and/or activity is allowable each case should be based on the treatment of standards provided for similar or related items of cost. *(Reference: DETR/WISS Allowable/Unallowable Policy 3.1.)*